

	Approved	Down-To-Earth (Vic) Cooperative Society Limited	
Tape		Board of the Co-operative	
		Minutes	
	Date:	Thursday, 19th November	
	Start:	7:30 pm	
	Audio:	https://dte.coop/audiominutes	
	Register:	https://dte.coop/live.meeting	
	Zoom:	https://dte.coop/zoom	
	Phone:	(02) 8015 2088 Meeting ID Number 2362803611	
1	Acknowledge, and pay respect, to the traditional owners and ongoing custodians of the land		
		We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all.	
2	Meeting Started		
		19:41	
3	Meeting coordinators		Procedural
	Chair:	Mark Rasmussen	
	Minutes:	Robin Macpherson	
	Host:		
	Chat:		
4	Attendance		Procedural
	Directors Attended:	Robin Macpherson, Coral Larke, Mark Rasmussen, Kathy Ernst , Kate Shapiro	
	Activity:		
	Apologies:		
	Guests:	Andrew Wilkinson, Elisa Brock, Gary Lasky, Jack Wells, Malcolm Mathews, Mark Helson, Martin Schwarz, Rick Gill, Robin Macpherson, Susan Helson	
5	Confirmation of previous minutes		Procedural
		MVD: ?? SEC: ?? DEC: ?? or Deferred till next meeting	
		12th August 2020 - Mvd RM Sec MR - PBC	
		19th August 2020 - Mvd RM Sec MR - PBC	
		12th October 2020 - Mvd RM Sec MR - PBM - Objected kathy	
		16th October 2020 - Mvd RM Sec MR - PBM - Objected kathy abstain Kate	
6	Matters Arising		Procedural
7	Correspondence		Procedural
		Correspondence Folder ??/??- Link	

		Legend - OD = Out of date AR = Acknowledge receipt NR = No Response ITEM = See Agenda Item FC = FCM SC = Secretary	
	Inwards		
	Outwards		
	Members		
	Activity		*
8	Payments		
9	Action Tasks		
	19/11/2020	Complaints There is nothing more to report at the moment - Grant will respond to the three complainants directly	Kate/Grant to follow Up
	12/08/2020	Malcolm Matthews' correspondence - Kathy E - Coral sent 5th June as a draft response to Malcolm Matthews' correspondence, on which the board will vote and then secretary to send Malcolm is still yet to receive a response despite many months since the enquiry was received. That the board will respond in 7 days to Malcolm.	Coral to Follow Up Ongoing
	06/08/2020	Trailer from Jessica Townsend re Transfer of ownership - Transfer document - and Query 1500 in Bank account left there or deposited until the transfer of ownership is sighted * Asset Management will follow through - Keep on list	Mark to take up with CC Ongoing
	05/10/2020	Support Document for Minute Keeping Grant and Robin to create a support Document	Grant & Robin Ongoing
	06/08/2020	Minutes 7th May 2020 - Not yet presented - Kate & Coral fix formatting	Kate & Coral Completed
	03/09/2020	Legal Counsel - When did we agree - to speak to legal counsel - Identify the meeting where passed	Robin Ongoing
	19/08/2020	Co-operative Donation - Notify a serious breach of the rules - Seek Legal Advice about how we fix up - Legal may have solution for example a Special resolution donation	Robin Ongoing
	06/08/2020	Obtain ANZ Land Title in regards to - Discharge Water License - ANZ have copy of the license as security against the mortgage. when the mortgage was repaid in full, when paid in full process discharge to get back the title, This was never completed	Troy Ongoing
	05/10/2020	ICDA Subscription - 20200911 ICDA subscription renewal notice 230.00	Troy Ongoing
	19/11/2020	Bank Australia Bank Australia savings account has been set up. Money is being transferred into that account from the Bendigo Bank. Once monies has been deposited into the account it will be transferred into a term deposit as agreed to in a previous motion.	Coral Ongoing
	19/11/2020	Action Task Audit Coral Larke to do an audit on the Action Task	Coral Ongoing
10	Motions Approved by Circular		
	06/11/2020	Suspension of Resolution That the following motion passed by the board be suspended for the AGM: "that in accordance with DTE Rule 35 clause (2)(d) the Board hereby requires that all resolutions presented at General Meetings must be decided by electronic postal ballot using ElectionBuddy or similar software."	Mvd: Kate Shapiro Supported: Robin M Grant W Kathy E Coral L Dec: Passed

12/11/2020	AGM Meeting 2020 Motion "that the Board directs that director elections associated with the 2020 AGM scheduled for 2PM Sunday 29 November 2020 be configured in the same manner as the previous AGM held in March 2020 (i.e. using electronic voting with optional preferential voting tallied using the STV method) and that the election be administered by the cooperative's auditor acting as the returning officer and two election scrutineers, one to be nominated by the Board and another nominated by the Organising Committee or in default the Board, with the electronic postal ballot opening at 4PM Friday 20 November 2020 and closing 2:30PM Sunday 29 November 2020."	Mvd: Troy Reid Supported: Robin M Grant W Coral L Kate S Dec: Passed
12/11/2020	AGM Meeting 2020 Motion "that the Board appoints Grant Waldram to be the Board nominated election scrutineer for the 2020 AGM scheduled for 2PM Sunday 29 November 2020.	Mvd: Troy Reid Supported: Robin M Grant W Coral L Kate S Dec: Passed
11 Item		
12872	Membership Database and AGM - On 21 January 2020, the cooperative Secretary wrote to the OC claiming that the OC motion of 17 December 2019 was invalid and that the auditing of the membership database would be done by the Board and TBT. I would like to know how the auditing of the Membership database for the 2020 AGM is going? Also I would like to know if those whose status is inactive have been advised of their status and given an opportunity to correct any errors. It seems that some people have supplied an activity form but have inactive status. Motion: That Kathy Ernst is given an answer to her questions.	Item by: Kathy Ernst Ongoing, Deferring till next meeting
12865	Complaint resolution consultants All directors are provided with the brief given to Rhed Consulting and all directors are informed of what progress has been made and this is done within seven days.	Mvd: Kathy E Ongoing, Deferring till next meeting
12 Carried Resolutions		
	Nothing Carried	
13 Next Meeting		
	Sunday 22nd 7PM	
14 Meeting Ended		
	22:36PM	